

Charter for the Transportation Committee of the Northern El Paso County Coalition of Community Associations, Inc. (NEPCO)

Policy Memorandum # 2

August 14, 2013

Whereas one of the four stated purposes of NEPCO is to serve as an area-wide point of contact for interaction with various levels of government and others regarding transportation matters which impact the quality of life within the constituent associations and of their members,

And whereas the policies and procedures for such a transportation committee should be committed to writing and approved by the NEPCO Board of Directors,

Now then, it is hereby agreed that the charter for the NEPCO Transportation Committee shall be as follows:

PURPOSE

This charter establishes the NEPCO Transportation Committee. The purpose of the NEPCO Transportation Committee is to "serve as an area-wide point of contact for interaction with various levels of government and others regarding transportation matters which impact the quality of life within the constituent associations and of their members" as stated in the NEPCO Articles of Incorporation.

AUTHORITY

The NEPCO Transportation Committee is constituted under the authority of the Bylaws for NEPCO, Article VII, Sections 7.01 and 7.07, and Article X.

SCOPE

The NEPCO Transportation Committee shall review and comment on all County and other governmental agency development matters within the boundary of NEPCO. The committee will review road plans and repair activities as much as possible without harming the activities in general. If required, comments will be approved by a vote of the NEPCO member associations in accordance with the Bylaws.

MEMBERSHIP

The NEPCO Transportation Committee shall have a Chair that reports to the NEPCO Board of Directors. The Chair will serve at the pleasure of the Board of Directors, and will be appointed or re-appointed biannually.

The NEPCO Vice President shall be a member of the Transportation Use Committee.

Membership on the Transportation Committee shall be unlimited in number but approved by the Committee Chair. Membership must be members of NEPCO associations. The goal for membership shall be to have representation geographically distributed among the twelve sub-areas of the Tri-Lakes Comprehensive Plan.

ROLES AND RESPONSIBILITIES

The Chair of the NEPCO Transportation Committee shall:

Manage the Transportation Committee and execute its procedures as described in this charter,

Seek all transportation authorization requests as well as all requests for road repairs that apply to the NEPCO areas and comment as requested on proposed developments from the County Planning Department or County Road Department other governmental agency,

Call meetings of the Transportation Committee with developers, affected member associations, and other organizations and agencies relevant to reviewing road use matters within the boundary of NEPCO,

Organize a program to further the education of Transportation Committee members on goals, policies, plans, procedures, and future growth issues,

Report to NEPCO member associations on letters of comment for land use and transportation review on behalf of the NEPCO Board of Directors consistent with the voting procedures prescribed in the Bylaws,

Sign letters of comment on transportation review on behalf of NEPCO upon affirmative vote of NEPCO member associations,

Attend County and other governmental agency hearings, as appropriate, and make NEPCO presentations at such hearings when appropriate,

Present the activities of the Transportation Committee at all NEPCO meetings.

The members of the Land Use Committee shall:

Attend educational presentations, as appropriate, on transportation goals, policies, plans, procedures, and future growth issues,

Participate actively in meetings called by the Chair,

Review all requests for comments on transportation matters and participate in drafting comments on behalf of NEPCO,

Attend county hearings on transportation matters, as appropriate.

The NEPCO Secretary shall:

Forward correspondence on transportation matters to the Transportation Committee Chair in a timely manner,

Maintain the official NEPCO file of requests and comments on transportation matters.

PRINCIPLES

The following are guiding principles for the NEPCO Transportation Committee for carrying out its responsibilities:

The Transportation Committee will support "smart" growth.

The Transportation Committee will protect the property rights of homeowners and landowners.

The Transportation Committee will represent the majority views of homeowners in NEPCO as manifested by the NEPCO voting procedures of the Bylaws.

The Transportation Committee will be guided by the goals and objectives of the Tri-Lakes Comprehensive Plan, as they apply.

PROCEDURES

The operating procedures for the NEPCO Transportation Committee are depicted in [Attachment 1] to this charter.

PRODUCTS

The primary products of the Transportation Committee shall be letters of comment to the

County Planning or County Road Departments and other governmental agencies on requests regarding transportation matters within the boundary of NEPCO.

REVISION

Amendments to this charter will be made upon majority vote of the NEPCO Board of Directors.

APPROVAL

This charter, as NEPCO Policy Memorandum # 2, is hereby approved on August 14, 2013, by a majority vote of the NEPCO Board of Directors.

FILE: //signed// Date: August 14, 2013

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Robert L Swedenburg

David Powell

Secretary, NEPCO

President, NEPCO

Atch 1: **Initial Areas of Interest**

1. Are there processes for Transportation Corridor analysis and assessment?
Does it feature new roads and features?
Does it cover repairs needed for existing roads?
Do funding priorities exist between them?
Are the money sources different?
2. How do we get a repair effort on the chart?
3. Whom do we call?
Name and position.
Phone number.
4. Do we have to coordinate a repair effort or is that an internal matter?
5. Can we get an Organizational chart for our needs?
6. Could we have a file location at our libraries for all efforts?
Approved.

In coordination.
Disapproved.

7. Is this info available already in another file?
Where is it?
Who is in charge of it?
How is it coordinated?
8. How is all info coordinated?
9. Is all info on the repair chart?
How is PPRTA and BRRTA info coordinated with other County work?
10. PPRTA website is www.PPRTA.com.
11. Does BRRTA also have a website?