

# CHARTER



## Land Use Committee

of the

Northern El Paso County Coalition  
Of Community Associations, Inc.  
(NEPCO)

September 7, 2000

**Charter for the Land Use Committee of the Northern El Paso County Coalition of  
Community Associations, Inc. (NEPCO)**

Policy Memorandum #2000-1  
7 September 2000

Whereas one of the four stated purposes of NEPCO is to serve as an area-wide point of contact for interaction with various levels of government and others regarding land use matters which impact the quality of life within the constituent associations and of their members,

And whereas the policies and procedures for such a land use committee should be committed to writing and approved by the NEPCO Board of Directors,

Now then, it is hereby agreed that the charter for the NEPCO Land Use Committee shall be as follows:

**I. PURPOSE**

This charter establishes the NEPCO Land Use Committee. The purpose of the NEPCO Land Use Committee is to “serve as an area-wide point of contact for interaction with various levels of government and others regarding land use matters which impact the quality of life within the constituent associations and of their members” as stated in the NEPCO Articles of Incorporation.

**II. AUTHORITY**

The NEPCO Land Use Committee is constituted under the authority of the Bylaws for NEPCO, Article VII, Sections 7.01 and 7.07, and Article X.

**III. SCOPE**

The NEPCO Land Use Committee shall review and comment on all County and other governmental agency development matters within the boundary of NEPCO. Comments will be approved by a vote of the NEPCO member associations in accordance with the Bylaws.

**IV. MEMBERSHIP**

The NEPCO Land Use Committee shall have a Chair that reports to the NEPCO Board of Directors. The Chair will serve at the pleasure of the Board of Directors, and will be appointed or re-appointed biannually.

The NEPCO Vice President shall be a member of the Land Use Committee.

Membership on the Land Use Committee shall be unlimited in number but approved by the Committee Chair. Membership must be members of NEPCO associations. The goal for membership shall be to have representation geographically distributed among the twelve sub-areas of the Tri-Lakes Comprehensive Plan.

## **V. ROLES AND RESPONSIBILITIES**

The Chair of the NEPCO Land Use Committee shall:

1. Manage the Land Use Committee and execute its procedures as described in this charter,
2. Receive all requests for comments on proposed development from the County Planning Department or other governmental agency,
3. Call meetings of the Land Use Committee with developers, affected member associations, and other organizations and agencies relevant to reviewing land use matters within the boundary of NEPCO,
4. Organize a program to further the education of Land Use Committee members on land use goals, policies, plans, procedures, and future growth issues,
5. Take a vote of NEPCO member associations on letters of comment for land use review on behalf of the NEPCO Board of Directors consistent with the voting procedures prescribed in the Bylaws,
6. Sign letters of comment on land use review on behalf of NEPCO upon affirmative vote of NEPCO member associations,
7. Attend County and other governmental agency hearings, as appropriate, and make NEPCO presentations at such hearings when appropriate,
8. Present the activities of the Land Use Committee at all NEPCO meetings.

The members of the Land Use Committee shall:

1. Attend educational presentations, as appropriate, on land use goals, policies, plans, procedures, and future growth issues,
2. Participate actively in meetings called by the Chair,
3. Review all requests for comments on land use matters and participate in drafting comments on behalf of NEPCO,
4. Attend county hearings on land use matters, as appropriate.

The NEPCO Secretary shall:

1. Forward correspondence on land use matters to the Land Use Committee Chair in a timely manner,
2. Maintain the official NEPCO file of requests and comments on land use matters.

## **VI. PRINCIPLES**

The following are guiding principles for the NEPCO Land Use Committee for carrying out its responsibilities:

1. The Land Use Committee will support “smart” growth.
2. The Land Use Committee will protect the property rights of homeowners and landowners.

3. The Land Use Committee will represent the majority views of homeowners in NEPCO as manifested by the NEPCO voting procedures of the Bylaws.
4. The Land Use Committee will be guided by the goals and objectives of the Tri-Lakes Comprehensive Plan.

## **VII. PROCEDURES**

The operating procedures for the NEPCO Land Use Committee are depicted in Attachment 1 to this charter.

## **VIII. PRODUCTS**

The primary products of the Land Use Committee shall be letters of comment to the County Planning Department and other governmental agencies on requests regarding land use matters within the boundary of NEPCO.

## **IX. REVISION**

Amendments to this charter will be made upon majority vote of the NEPCO Board of Directors.

## **X. APPROVAL**

This charter, as NEPCO Policy Memorandum #2000-1, is hereby approved on September 7, 2000, by a majority vote of the NEPCO Board of Directors.

FILE: //signed//  
Kenneth Judd  
Secretary, NEPCO

Date: 30 September 2000

FILE: //signed//  
Robert L. Swedenburg  
President, NEPCO

Date: 30 September 2000

Atch 1: Procedures for NEPCO Land Use Committee

# Procedures for NEPCO Land Use Committee

## Normal Reaction

